

BISWA BANGLA MARKETING CORPORATION LIMITED
Karigari Bhawan, Room No 009, Ground Floor, Plot No B/7, Action Area – III,
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BBMC/ADMIN/2025-2026/SB/005

Date: 8 July 2025

TENDER NOTICE

N.I.T. No. BBMC/SCH-BAG/2025-26/NIT05(e)

Tender ID: 2025_BBMCL_829985_1

**NOTICE INVITING E-TENDERS/ BIDDING DOCUMENTS TO ASCERTAIN THE RATE OF
SCHOOL BAGS FOR PROCUREMENT OF APPROXIMATELY 18,25,000 UNITS OF
SCHOOL BAGS FOR STUDENTS STUDYING IN THE STATE OF WEST BENGAL**

SECTION – I

1. Biswa Bangla Marketing Corporation Limited (BBMCL), having its registered office at Karigari Bhawan, Room No 009, Ground Floor, Plot No B/7, Action Area III, New Town, Rajarhat needs to ascertain **the rate for school bags** to procure approximately 18,06,000 units of school bag for students studying in schools under the control of School Education Department, Government of West Bengal. The school bags to be procured will be in sizes as specified by School Education Department, Government of West Bengal.
2. In terms thereof, BBMCL hereby invites Bids through e-tendering from eligible and qualified **bag manufacturers** to ascertain the **rate per unit** of school Bag for procurement of 18,06,000 units of school bags to be delivered at different locations across the State. The tender will comprise of the Technical Bid and the Financial Bid. Bidders shall submit the Technical Bid through ‘e-tendering’ and the Financial Bid in the form of the Bill of Quantities (BOQ) given in the e-tendering portal.
 - a) The bidder must be a Bag Manufacturing Company/Entity, limited by shares (Private or Public), proprietorship firm/partnership firm/partnership firm (LLP) registered under the appropriate laws of India.
 - b) It may be noted that the state government will provide a price preference of 15% to MSE (Micro and Small Enterprises) units as provided for in Finance Department (FD) Notification No. 6142-F(y) dated 10.10.2017 read with FD Notification no.10500-F dated 19.11.2004, as may be amended from time to time. The MSE units functioning within West Bengal will be given priority within the aforesaid price-preference. MSE units of West Bengal shall be offered upto 50% of the total supply order if they match the L1 rate discovered during the tender process.
 - c) The Price preference clause implies that if an MSE unit has quoted upto 15% higher than the L1 rate, then that MSE unit can be considered preferentially for placement of orders provided the unit agrees to supply at the L1 rate.
 - d) If and once a bidder avails of reservation under MSE Category (as per clause 2(b) above), it shall not be eligible for availing reservation under Promotional Category (as per clause 5 below), and vice versa.
3. Bidders shall have to meet the minimum eligibility criteria in respect of **Financial Capacity** as well as **Technical Capability** including Experience and Credentials. The eligibility of a Bidder will be ascertained on the basis of the digitally signed documents in support of the eligibility criteria. If any document submitted by a Bidder is found at any stage to be manufactured or false or untrue in any material respect, the bid of the Bidder will be rejected outright without any prejudice to any right of tender inviting authority including forfeiting the EMD/Bid Security or invoking the Performance Security.
4. The required technical and financial parameters shall be as follows.
 - a) The bidder must be a School Bag Manufacturing Company/Entity limited by shares (Private or Public), proprietorship firm/partnership firm/partnership firm (LLP) registered under the appropriate laws of India.
 - b) **Annual Turnover in any of the last five (5) financial years: Rs. 25 Lakh**

- c) Production capacity of at least **1.00 Lakh** units of School Bag per annum **as on the date of application**
 - d) Credential of supply to the tune of at least **0.25 Lakh** units of School Bag to any Government/Semi-Government/private entity in any of the last five (5) Financial Years. Completion Certificate stating quantity and value of similar school bag supplied by the Bidder in any of the last five (5) Financial Years.
- 5**
- a) The micro and small school bag manufacturing units of West Bengal having proper set-up for manufacturing school bags, as specified, **shall be awarded upto 20% of the total quantity as PROMOTIONAL ORDER.**
 - b) No minimum turnover credential and/or supply credential shall be mandatory for such units.
 - c) Such units desirous of obtaining promotional orders must compulsorily submit online application **after the L1 rate is finalised.**
 - d) The methodology of submitting online application as per point (c) above shall be intimated through appropriate advertisement once the L1 rate is fixed. During submission of application, the applying units shall have to submit the required details as appended in ANNEXURE II.
 - e) ANNEXURE II is only for the units applying to have promotional order (after the L1 rate is finalised). The participating bidders in the instant e-tender process are not required to submit the same.
 - f) The Departmental Tender Committee shall have the absolute right to award such promotional orders to such applying units only if they agree to supply at the L1 rate discovered in the eTenders. The willing units shall have to submit an affidavit in this regard stating that they agree to supply the school bags as per the approved specification at the L1 rate.
 - g) The Competent Authority shall have the right to make on-site inspection of such manufacturing units (interested in availing of the Promotional Orders) to verify the status of their plant and machineries, production capacity and production quality to the satisfaction of the Authority. The quantity to be awarded shall be solely dependent on production capacity and production quality as per the specification.
 - h) If the eligible units for promotional order together fail to supply the entire quantity reserved for promotional order, the shortfall of the promotional order quantity may be allocated to the L1 bidder and successively to L2, L3, L4 and so on bidders at L1 rate. The decision of the competent authority shall be final and binding.
 - i) The eligible units awarded with supply order shall have to execute the complete supply within 60 days from the date of issue of orders
- 6** **Earnest Money/Bid Security shall be Rs. 5.00 lakh** deposited online by net banking through ICICI Bank payment Gateway. Bidder shall upload scanned copy towards proof for depositing the earnest money. EMD has to be submitted in terms of circular 3975, dated: 28.07.2016 of Finance Department, Government of West Bengal. The Earnest money/Bid security for registered SSI Units of the state of West Bengal shall be guided by para 47A(1) of Memo no. 10500-F dated: 19.11.2004, issued by the Finance Department (Audit Branch), Government of West Bengal.

7. The Selected Bidder/s in respect of awarded quantity of school bags shall have to complete supply of entire allocated quantity of school Bags at such locations, manner and tranches as specified in the General Conditions of Contract (GCC), upon the issue of the Award/Work Order. Such supply is to be made (unless otherwise directed) at specified locations at approx. 1000 Circle Level Resource Centers (CLRCs) in 341 Blocks and 129 Municipal Bodies all over the State of West Bengal. **AWARDED SUPPLY HAS TO BE COMPULSORILY COMPLETED WITHIN 60 DAYS FROM THE DATE OF ISSUE OF PURCHASE ORDER.**
8. The Technical Bid and Financial Bid duly digitally signed will have to be submitted simultaneously by uploading the same in the website <https://wbtenders.gov.in> in the prescribed manner. Technical Bid and Financial Bid must be submitted within the date and time stated in the NIT.
9. All documents submitted by Bidders should be properly indexed and digitally signed. Both Technical Bid and Financial Bid(s), in respect of **number of school bags** for which a Bidder intends to submit its bids, duly digitally signed are to be submitted in the respective folders viz., technical (statutory & non- statutory) folder and financial folder simultaneously on the website <https://wbtenders.gov.in>
10. Financial Bid will be considered if and only if the Technical Bid (both statutory and non-statutory) of a Bidder is found qualified by the Tender Evaluation Committee formed by Department of MSME and Textiles, Government of West Bengal. The decision of the Tender Evaluation Committee will be final and absolute in this respect. The list of responsive/non-responsive technically qualified Bidders will be uploaded in the website on the scheduled date and time, unless otherwise changed.
11. Upon opening of the Financial Bids, the Bidder submitting the lowest rate (L1 bidder/ lowest bidder) will be determined. The rate offered by the L1 bidder will hereinafter be referred to as the L1 rate. Bidders willing to execute the supply at the L1 rate will be issued orders as per the following approach.
- 30% of the total quantity will be allotted to the L1 Bidder at the L1 rate.
 - Then the MSE school bag manufacturing unit [within the 15% price preference and willing to execute at the L1 rate] whose rate is immediate closest to the L1 rate shall be considered as ‘immediate second lowest bidder’ and shall be awarded 20% of the total quantity.
 - Thereafter the MSE school bag manufacturing unit [within the 15% price preference and willing to execute at the L1 rate] whose rate is next immediate closest to the L1 rate shall be considered as the ‘immediate third lowest bidder’ and shall be awarded 15% of the total quantity.
 - Thereafter the remaining quantity shall be divided equally among the remaining MSE school bag manufacturing units [within the 15% price preference and willing to execute at the L1 rate] subject to maximum of 10% of the total quantity for a single bidder subject to their production capacity.
 - If there are more than 1 L1 bidders, 30% of the quantity should be awarded to each of them subject to their production capacity. This is to be done to ensure that quantity assigned to L1 does not fall below that of L2 unless it is beyond the production capacity of L1. Similar logic may be followed for L2 and L3 bidders as well.

- After observing the above procedure, if some quantity still remains assigned, the same be offered to the L1 and then successively to L2, L3, L4 and so on bidders at L1 rate.

[ibid: If L2 bidder is not willing to supply matching the L1 rate then the L3 bidder shall be considered as immediate second lowest bidder and so on...]

12. Financial Bids to be quoted in the Bill of Quantity in respect of rate per unit of school bags quoted by the Bidder. The Bidders shall compulsorily quote for minimum 30% of the tendered quantity.
13. The rates quoted by the Bidder shall be deemed to include cost of packing of each school bag with cost of carrying and delivering to such locations in such batches as per the delivery program to be fixed from time to time. The rate quoted shall be inclusive of applicable GST. Apart from the rates in the Financial Bid, nothing extra or additional, shall be payable.
14. A Bidder must supply at free of cost to the order issuing authority, 2 (two) school bags and three pieces of ½ sq. m of PVC coated fabric as sample within the prescribed date and time stated in Sl. 16 of this NIT. The sample bags and three pieces of ½ sq. m of PVC coated fabric will be tested by Government/ BIS-approved NABL-accredited Laboratory against the specifications mentioned in (Schedule of Requirements) of this Bid Document. In the event, the sample of school bags does not match such specifications, the Bidder will be disqualified, and its Financial Bid will not be considered.
15. Bids are to remain valid for a period not less than **12 months** and may be extended thereafter for a maximum period of 3 months after the last date for bid submission as specified in this NIT. Bids valid for a shorter period shall be rejected as non-responsive.

The quantity of bags required may increase or decrease by upto **25%** of the total quantity mentioned herein according to changes in requirement.

16. Important information date and time schedule:

Sl. No.	Particulars	Date and Time
1.	Publication of e-NIT (Bidding Documents)	08.07.2025 at 11.00 AM
2.	Pre-Bid Meeting	11.07.2025 at 03.00 PM
3.	Start date and time of uploading Bids	08.07.2025 at 12.00 PM
4.	Last date and time of submitting samples	29.07.2025 at 10.00 AM
5.	Last date and time of uploading Bids	29.07.2025 at 11.00 AM
6.	Date and time of opening of Technical Bids	29.07.2025 at 12.00 PM
7.	Start of Technical Bid Assessment	29.07.2025
8.	Uploading list of responsive/non-responsive Bidders.	To be notified subsequently
9.	Financial Bid Opening	To be notified subsequently
10.	Award of Contract	To be notified subsequently

11.	Deposit of Performance Security and Signing of Agreement	To be notified subsequently
13	Link for pre-bid meeting	meet.google.com/qsn-hocm-ffg

17. In the event, any of the specified dates as above being declared a holiday the event of the specified date will be taken up on the next working day at the same time. Authority however reserves its right to change any of the aforesaid date for any reason by uploading revised dates in the e-tender website.
18. All standards, technical specifications and codes of practice referred to shall be to the latest & updated Indian editions of the same, including all amendments and revisions there to.
19. BBMCL with the approval of the Departmental Tender Committee of the Department of MSME and Textiles, Government of West Bengal reserves the right to reject any or all Bids and to accept or reject any or all offers without assigning any reason whatsoever and would not be liable for any cost that might have incurred by any Bidder forbidding.
20. The EMD/ Bid Security of successful Bidders will be returned without any interest, on signing of contract in respect of such awarded quantity as determined by the authority on submission of Performance Security by the Selected Bidder.

In respect of bidders in Unreserved Category not meeting technical criteria the refund of the EMD shall happen immediately within T+2 days of hosting of technical assessment results in the e-Tender website following stipulations of FD Notification No. 3975-f(y) dated 28.07.2016.

EMD shall be returned to all the unsuccessful applicants post determination of award of the supply quantity.

21. In addition to the above, Bidders are advised to note carefully the instructions contained in the bid document before submitting bid.
22. Conditional/incomplete bids will not be accepted under any circumstances.
23. The Bidders shall have to comply with all relevant laws, regulations, practices and procedures of the Government of West Bengal in connection with tenders.
24. During tender evaluation or even during delivery as per order, if any record submitted by any Bidder is found to be incorrect, manufactured, fabricated, untrue or false the bid of such Bidder will be rejected and if Order has already been awarded, the Order will be cancelled, without any prejudice to any rights of Biswa Bangla Marketing Corporation Limited (BBMCL). In that case the Bid Security/EMD will be forfeited.
25. BBMCL reserves the right to cancel the bidding process at any time without assigning any reason whatsoever, and without entertaining any claim in this respect. At anytime prior to the deadline for submission of Bids and in case of extension of deadline for the submission of Bids up to bid opening, bid inviting authority may amend the Bidding Documents by issuing addenda/corrigenda.

26. The EMD/ Bid Security will be forfeited in the following events: -

- (a) If a Bidder withdraws bid during the period of bid validity specified by the Bidder.
 - (b) If a Bidder engages in a corrupt practice, fraudulent practice, coercive practice, collusive practice or restrictive practice.
 - (c) If it is found that any record submitted by any Bidder is incorrect, manufactured or fabricated, false and/or untrue.
 - (d) If the Bidder is declared disqualified on account of fraudulent/corrupt practices.
 - (e) If the selected Bidder fails to:
 - i) Sign the Contract in accordance with the term so bid document
 - ii) Furnish a Performance Security.
 - iii) If the Bidder is otherwise in breach of the terms of the Bidding Documents.
- 27.** Where an individual holds a Digital Signature Certificate in his own name duly issued to him in respect of a Bidder company of which he is an Authorised representative, such person shall, while uploading any bid for and on behalf of the Bidder company of which he is an Authorised representative, shall upload a copy of the Power of Attorney authorizing him to act on behalf of the Bidder.
- 28.** Bidders must submit all records, data and documents on which they wish to bank in support of their Technical Bid. Bidders will not be allowed to supplement data and documents submitted online, with additional data and documents during tender evaluation, except for those documents especially sought for by BBMCL / Departmental Tender Committee.
- 29.** Advance samples will be asked for from the awardees at post contract stage or samples will be taken any number of times, at the discretion of authority, from delivered materials for checking as to whether those conform to the specifications given. Sample school bags taken will be tested by Government/ BIS-approved NABL-accredited Laboratory on behalf of BBMCL against the specification mentioned. The Testing charges to be borne by the awardees. In the event, school bag do not match the specification mentioned the contract will be terminated with immediate effect along with forfeit of performance security.
- 30.** Payment for the supply of the awarded quantity of school bags shall be made only when BBMCL receives the same from its buyer/Government of West Bengal.
- 31.** During the supply process if any consignment is rejected by the buyer/School Education Department, Government of West Bengal either in part or full, at any point in time, on quality/other grounds, the entire consignment shall be cancelled and BBMCL shall not be liable for payment of any compensation. No further claim can be entertained in this regard.
- 32.** Applications received from organisations having common ownership/ partnership/ directorship will be considered on first receipt basis as per uploading time of bid.
- 33.** Allotment of quantity to participants under Promotional Orders category will not exceed the quantity allotted to bidders who have qualified through Tender.

SECTION – II
INSTRUCTIONS TO BIDDERS (ITB)

1. Any Bidder willing to take part in the process of e-tendering will have to be enrolled and registered with the State Government e-procurement system, on <https://wbtenders.gov.in> Digital Signature Certificate (DSC)
2. Each Bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Informatics Centre (NIC). Details are available on the website <https://wbtenders.gov.in>. DSC is given as a USB e-token. The Bidder can search and download the e-NIT and Tender Documents electronically once it logs on to the website mentioned in Sl. No. 4 of the e-NIT. This is the only mode of collection of Bidding Documents.
3. The Bidders are also advised to upload relevant documents such as certificates and other required details etc. well in advance under the “My Documents” Tab at <https://wbtenders.gov.in> so that those can later be selected and attached during bid submission. This is likely to ensure hassle free upload of bid documents. There is no upper limit on the size of the file to be uploaded. However, the speed of upload is dependent on the memory available in the client’s system as well as the network bandwidth used. In order to reduce the file size, Bidders are advised to scan the documents in 75-100 DPI so that the optimal clarity is maintained.
4. BBMCL will not be responsible for any delay, or the difficulties faced during the submission of Bids online by the Bidders due to local connectivity or other issues.
5. Bidders, suppliers, contractors under contracts with BBMCL and/or the Govt. of West Bengal, are required to observe the highest standard of ethics during procurement and execution of such contracts.
 - (a) BBMCL shall reject a proposal to award a contract if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question; and
 - (b) BBMCL shall sanction a bidder/party or its successor, including declaring ineligible, either indefinitely or for a stated period of time, to participate in any tender/bidding process of this office if it at any time it is found that the party has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, a contract of BBMCL.
 - (c) BBMCL shall cancel or terminate a contract if it is found that a bidder/party has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing the awarded contract.
6. **Bidder shall have to furnish the following documents:**
 - (a) Copy of proof of electronic fund transfer towards EMD/Bid Security submitted in terms of Circular No. 3975 dated 28/07/2016 of Finance Department, Government of West Bengal.

- (b) Copy of Certificate of Incorporation and Memorandum of Articles of Association in case of Private / Public Ltd. Company or copy of partnership deed in case of Partnership firm or copy of Certificate of Incorporation and partnership deed in case of LLP/copy of proof of Proprietorship Firm. Copy of SSI registration certificate/MSME Registration/Udyog Aadhar in case of small manufacturing entities.
- (c) Copy of valid License under the Factories Act in case of manufacturers.
- (d) Copy of PAN Card.
- (e) Copy of GST Registration Certificate.
- (f) Copy of Trade Licence
- (g) Copy of Small Scale Industries Registration Certificate in case of SSI Unit only.
- (h) Copy of Income Tax Returns for the last 3 (three) financial years (2023-24, 2022-23, 2021-22).
- (i) Copy of GST Return for last 3 (three) financial years (2023-24, 2022-23, 2021-22).
- (j) Audited Balance Sheet for the last 3 (three) financial years (2023-24, 2022-23, 2021-22).
- (k) Annual Turnover during last 5 (five) financial years with CA certified statement which is to include the registration No. of the CA with UDIN. (2019-20, 2020-21, 2021-22, 2022-23, 2023-24).
- (l) Completion Certificate stating quantity and value of similar school bag supplied by the Bidder in any of the last three 3 Financial Years (2021-22, 2022-23, 2023-24).
- (m) Certificate of a competent Chartered Accountant/ Engineer regarding Production Capacity per annum.
- (n) Statement of credential regarding bulk supply sale with CA certified statement which is to include the registration No. of the CA with UDIN.
- (o) Notarized Power of Attorney in favour of signatory of bid and accompanying documents.
- (p) Declaration by way of affidavit duly notarized that the Bidder has not been barred by the Government of India (GOI) or Govt. of West Bengal for participation and the same subsists on the day of submission of the bid.
- (q) Undertaking that the rate shall remain valid for a period of 12 months or any extension thereof made by authority.
- (r) Declaration by way of affidavit duly notarized by the Bidder that the sample and subsequent delivery of the school bag shall be as per the specifications laid down in Schedule of Requirements and undertaking to obtain certificate from NABL Accredited Laboratory with regard to the quality of the school bag supplied being as per the specifications during the tenure of the Contract.
- (s) Declaration by way of affidavit by the bag manufacturer mentioning the complete location, address of the manufacturing unit. Also the average production of the said unit has to be compulsorily specified in the said affidavit.

7. Points regarding Specifications

The Bidders are cautioned to read the specifications carefully, as there may be special

requirements. The technical specifications presented herein may not be construed as defining a particular manufacturer's product.

The specifications are the minimum requirements for the products. The products offered must meet or exceed requirements mentioned in the technical specifications. The products shall conform in strength, quality and workmanship to the accepted standards of the school bag industry. Modifications of or additions to basic standard products of less size or capability to meet these requirements will not be acceptable and shall be rejected.

The Bidder is expected to note and comply with all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.

8. Clarification of Bidding Documents, Pre-Bid Meeting

A prospective Bidder requiring any clarification of the Bidding Documents shall communicate BBMCL in writing. The responses to bidders' queries shall be uploaded in the tender website. Should BBMCL deem it necessary to amend the Bidding Documents as a result of a request for clarification, it shall do so with the approval of tender committee of MSME & Textiles Department, Government of West Bengal.

Pre-bid meeting may be held online. The Bidder is requested to submit any questions in writing to reach this office at least 3 hours before the meeting. Questions/Issue raised verbally may not be possible to be addressed by the bid inviting authority.

Minutes of the pre-bid meeting, including the text of the questions raised, without identifying the source, and the responses given, together with any responses prepared after the meeting, may be uploaded in the e- tender portal. Any modification to the Bidding Documents that may become necessary as a result of the pre-bid meeting shall be made by bid inviting authority exclusively through the issue of an addendum/ corrigendum.

Non-participation at the pre-bid meeting will not be a cause for disqualification of a Bidder.

At any time prior to the deadline for submission of Bids and in case of the extension of deadline for the submission of Bids up to bid opening, BBMCL may amend the Bidding Documents by issuing addenda/corrigenda.

9. Submission of Bid

Bids are to be submitted online in two folders at a time, one being the Technical Bid and the other being the Financial Bid before the prescribed date and time with Digital Signature Certificate (DSC). The documents are to be uploaded, scanned for viruses and duly signed digitally so that the documents will get encrypted (transformed into non readable formats).

In addition, the Bidders shall submit 2(two) sample copies of school bags and three pieces of ½ sq. m of PVC coated fabric at the designated box publicly displayed outside the office of BBMC.

Complete Bids (including Technical and Financial) must be uploaded in the e-tender website i.e. <https://wbenders.gov.in> not later than the date as mentioned in the-NIT notice.

10. Bid Opening

The Technical Bid will be opened online by the authority. The authority receiving tenders, or its authorized representative shall decrypt all Technical Bids submitted by the Bidders. The date and time for online opening of Financial Bid will be as specified in e-NIT. The manner of online opening of Financial Bid will be same as Technical Bid opening.

BBMCL shall prepare a record of the opening of Technical Bids. A copy of the record shall be uploaded on the website <https://wbtenders.gov.in>

At the end of the evaluation of the Technical Bids, BBMCL will upload on the website <https://wbtenders.gov.in> the name of the Bidders who have submitted substantially responsive Technical Bids and who have been determined as being technically qualified for opening of price bid, for further evaluation.

BBMCL shall there after conduct the opening of the Financial Bid of all Bidders who have submitted substantially responsive Technical Bids and who have been determined as being qualified. All folders containing Financial Bids shall be opened one at a time and the follow in recorded:

- (a) The name of the Bidder;
- (b) The Financial Bid
- (c) Any other details as may be considered appropriate.

Only Financial Bids recorded during the opening of Financial Bids shall be considered for evaluation. No bid shall be rejected at the time of opening of Financial Bids except the Financial Bid is not in accordance with the Bidding Documents.

11. Confidentiality

Information relating to the examination, evaluation, comparison, and post qualification of Bids and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on award of contract is communicated to all Bidders.

Any attempt by a Bidder to influence the Corporation in the evaluation of the Bids or contract award decisions may result in the rejection of its bid.

12. Clarification of Bids

To assist in the examination, evaluation and comparison of the Technical and Financial Bids, the evaluating committee may, at its discretion, ask any Bidder for a clarification of its bid. Request for clarification and the response shall be in writing. No change in the substance of the Technical Bid or, prices in the Financial Bid shall be sought, offered, or permitted. If a Bidder does not provide clarifications of its bid by the date and time set in request for clarification, its bid may be rejected.

- 13. The Bidders who meet the qualifying criteria shall be treated equally and all the technically qualified Bidders shall be at par while considering their Financial Bid.
- 14. The Bid evaluating Committee shall consider the Financial Bid of the Bidder in respect of the tender quantity for which the tender has been invited and the rate per unit of school bag. No other evaluation criteria or methodologies shall be permitted.

15. BBMCL with the approval of Departmental Tender Committee, reserves the right to accept or reject any bid, and/ or to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all Bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

16. Award Criteria

Upon opening of the Financial Bids, the Bidder submitting the lowest rate (L1 bidder/ lowest bidder) will be determined. Bidders willing to execute the supply at the L1 rate will be issued orders as per the following approach.

30% of the total quantity will be allotted to the L1 Bidder at the L1 rate.

Then the MSE school bag manufacturing unit [within the 15% price preference and willing to execute at the L1 rate] whose rate is immediate closest to the L1 rate shall be considered as 'immediate second lowest bidder' and shall be awarded 20% of the total quantity.

Thereafter the MSE school bag manufacturing unit [within the 15% price preference and willing to execute at the L1 rate] whose rate is next immediate closest to the L1 rate shall be considered as the 'immediate third lowest bidder' and shall be awarded 15% of the total quantity.

Thereafter the remaining quantity shall be divided equally among the remaining MSE school bag manufacturing units [within the 15% price preference and willing to execute at the L1 rate] subject to maximum of 10% of the total quantity for a single bidder subject to their production capacity.

If there are more than 1 L1 bidders, 30% of the quantity should be awarded to each of them subject to their production capacity. This is to be done to ensure that quantity assigned to L1 does not fall below that of L2 unless it is beyond the production capacity of L1. Similar logic may be followed for L2 and L3 bidders as well.

After observing the above procedure, if some quantity still remains assigned, the same be offered to the L1 and then successively to L2, L3, L4 and so on bidders at L1 rate.

[ibid: If L2 bidder is not willing to supply matching the L1 rate then the L3 bidder shall be considered as immediate second lowest bidder and so on...]

17. Notification of Award

The Selected Bidders whose bid has been accepted will be notified of the award prior to expiry of the bid validity period by uploading such information by e- mail or facsimile confirmed by registered letter provided that the MSME & Textiles Department approves such award. BBMCL may in its sole discretion, instead of awarding one contract to the Selected Bidder for the awarded quantity, award separate contracts to the Selected Bidder respect of each delivery point separately.

Until a formal contract is prepared and executed in respect of the awarded tender quantity or each delivery point, as the case may be, the Notification of Award shall constitute a notification of commencement of supply of bags, subject only to the furnishing of a Performance Security in accordance with the provisions of this e-NIT, whereupon the Contract shall come into force.

18. Performance Security

The Selected Bidder shall be required to furnish Performance Security amounting to 10% of the Contract Price for supply of entire products.

Failure of the Selected Bidder to submit the Performance Security or to sign the Agreement shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security. In that case the contract may be awarded to the next lowest evaluated Bidder at L1 rate.

SECTION -III

SCHEDULE OF REQUIREMENTS (SOR)

1 FOREWORD

The designs for school bags prescribed in the Schedule of Requirements has been developed primarily for school going boys & girls.

2 SCOPE

This standard prescribes the requirements, methods of sampling and tests for the school bags for boys and girls.

3 TERMINOLOGY

For the purpose of this standard, the definition given in IS 2050: 1967 shall apply.

4 REQUIREMENTS

SL. NO.	PROPERTY	UNIT	SPECIFICATION
1	<u>COLOUR</u>		
1.1	COLOUR OF THE BAG		BLUE (THE COLOUR/ SHADE AND TONE MUST MATCH WITH THAT OF THE APPROVED REFERENCE SAMPLE OF THE BAG THAT HAS BEEN KEPT ON PUBLIC DISPLAY AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION)
1.2	COLOUR OF THE FRONT POCKET		BLUE (THE COLOUR/ SHADE AND TONE MUST MATCH WITH THAT OF THE APPROVED REFERENCE SAMPLE OF THE BAG THAT HAS BEEN KEPT ON PUBLIC DISPLAY AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION)
1.3	COLOUR OF THE SHOULDER STRIP		BLUE (THE COLOUR/ SHADE AND TONE MUST MATCH WITH THAT OF THE APPROVED REFERENCE SAMPLE OF THE BAG THAT HAS BEEN KEPT ON PUBLIC DISPLAY AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION)

			CORPORATION)
1.4	COLOUR OF THE ADJUSTABLE BELT		BLACK
1.5	COLOUR OF THE BEADINGS		BLACK
1.6	COLOUR OF THE SHOULDER ADJUSTABLE BUCKLE		BLACK
1.7	COLOUR OF THE WATER BOTTLE POCKET		BLACK
1.8	COLOUR OF THE ZIP		BLACK
1.9	COLOUR OF RUNNER		STEEL
1.10	COLOUR OF THE TOP HANDLE		BLUE (THE COLOUR/ SHADE AND TONE MUST MATCH WITH THAT OF THE APPROVED REFERENCE SAMPLE OF THE BAG THAT HAS BEEN KEPT ON PUBLIC DISPLAY AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION)
2	<u>DIMENSIONS</u>		
2.1	MAIN COMPARTMENT		
	LENGTH (MIN)	mm	440
	BREADTH (MIN)	mm	300 at lower end and 260 at upper end. Tapered at top with rounded corners.
	DEPTH (MIN) BORDER SIZE	mm	150
2.2	FRONT POCKET		
	LENGTH (TOP TO BOTTOM)	mm	365
	BREADTH (RIGHT TO LEFT)	mm	265

SL. NO.	PROPERTY	UNIT	SPECIFICATION
	DEPTH (MIN) BORDER SIZE (TAKEN FROM BASE)	mm	35
2.3	SHOULDER STRAP		
	LENGTH (TOP TO BOTTOM)	mm	425
	BREADTH (RIGHT TO LEFT)	mm	55
	MATERIAL SPECIFICATION		Shoulder strap front side will be main polyester fabric and back side will be super fine heavy quality soft net.
2.4	WATER BOTTLE POCKET		On Both Side
	LENGTH	mm	200
	BREADTH	mm	180
	MATERIAL SPECIFICATION		Knitted Polyester Yarn super fine heavy quality
3	<u>ZIP</u>		
3.1	MAIN COMPARTMENT		
	LENGTH	mm	500
	ZIP NO.		8 no.
3.2	FRONT POCKET		
	LENGTH	mm	450
	ZIP NO.		8 no.
4	<u>RUNNER HANDLE</u>		
	LENGTH	mm	35

SL. NO.	PROPERTY	UNIT	SPECIFICATION
	WIDTH	mm	10
5	<u>TOP HANDLE</u>		
	LENGTH	mm	150 min.
	WIDTH	mm	40 min.
6	ADJUSTABLE BELT		
	LENGTH	mm	500
	BREADTH	mm	25
	THICKNESS AND WEIGHT PER METER	g	Good quality of adequate strength.
7	<u>POCKET ELASTIC</u>		Good quality of adequate strength.
8	<u>MATERIAL SPECIFICATION</u>		
8.1	OUTER LAYER		Polyester Bag fabric, with PVC coated (300 x 300 diem) GSM 400 ± 20
8.2	CUSHION FOAM		XLPE (Cross linked expandable polyethylene foam) of 6 mm thickness
8.3	ZIP		Polyethylene terephthalate (Pet.) 8no. Zip 100 yards=1.8 kg
8.4	NET		Knitted polyester fabric
8.5	ADJUSTABLE BELT		Polypropylene knitted fiber of good quality, Approximate weight 12 ± 1 g per metre
8.6	SHOULDER ADJUSTABLE BUCKLE		Polypropylene, should not break at 4kg f. minimum

SL. NO.	PROPERTY	UNIT	SPECIFICATION
			Impact
8.7	THREAD		Polyester spun yarn TKT 30
8.8	MAIN FABRIC BODY	BS WARP	50 KGS
		BS WEFT	30 KGS
		TR WARP	4 KGS
		TR WEFT	5 KGS
8.10	TEST	Drop Test	Should not fail at 10 kg.
8.11	NO. OF STITCHES		6-9 STITCHES PER 25MM OF STITCH LENGTH
8.12	LINING MATERIAL		Weight of the lining material will be approximately 60 ± 5 GSM (190T)

Shape and Design

The bags shall be made to the pattern, shape and design as shown in the photographs or images which will be provided at the Pre-bid meeting and publicised on the websites <https://wbenders.gov.in> and www.biswabangla.in.

MANUFACTURING, WORKMANSHIP AND FINISH

The school bag shall be made from three pieces of material, that is, front, back and gusset.

The front portion shall be such as to provide sufficient space for keeping lunchbox, pencil box, instrument box etc.

The bag shall be provided of all seams with plastic piping and self-material including the pocket, top edge and the sides as shown in the diagram.

The school bag shall be assembled 'lockstitch' or 'chainstitch' regulated to give 6 to 8 stitches per 25 mm. All ends shall be securely fastened, off and loose threads properly trimmed.

Two buckles with straps shall be provided in the bag for closure as shown in the diagram.

The bag shall be neatly finished with straight and parallel rows of stitching, where required.

The ends of buckles loops, side back and buckle straps shall be properly tacked with the rows of stitches as shown in the diagram.

Thread to be used: Spun polyester TKT30.

Adjustable strip be stitched along center bottom. Specification of bag shoulder not mentioned should be 300 X 300 diem. Both side polyester fabric, with PU/PVC coated and inside 6 mm foam.

Packing specification: 50 bags in one carton.

One sample bag can be inspected at the office of the Corporation at Karigari Bhawan, Room No 009, Ground Floor, Plot B/7, Action Area III, New Town, Rajarhat, Kolkata – 700160.

TESTS:-

Drop Test –The school bag shall be fully loaded with books or suitable materials weighing 10 kgs. After filling the specified weight, the bags shall be closed, fastened and hung on pegs at the wall with the help of the back strap. The distance between the floor and the peg shall be 1.0 meter in back strap. The bags shall then be suddenly dropped, and this operation shall be repeated ten times. During or after the test the stitches shall not open, the straps and buckles shall not give way or come off the stitched tacks.

Snatch Test –The school bag shall be securely fixed in an inverted position on a rigid support, leaving the strap free for applying the load. The strap shall be suitably harnessed to distribute the load applied over the entire middle portion. A load of 50 N (5 Kg) shall be applied suddenly to the strap for a period of 30 seconds. This operation shall be repeated 10times.

The weight may be applied either by means of spring balance or weight suitably placed on a stirrup. During or after the test, the strap shall not have snapped, loosened or come off the stitching.



LOGO TO BE PRINTED ON THE SCHOOL BAG

IMPORTANT NOTE: THE ABOVE PICTURE/ IMAGE MAY NOT REVEAL THE TRUE COLOURS/ SHADES AND THE EXACT TONE, AND ALSO THE LOOK AND FEEL OF THE REFERENCE SAMPLE OF THE BAG AS APPROVED BY THE COMPETENT AUTHORITY IN THE GOVERNMENT OF WEST BENGAL.

THE SAMPLES SUBMITTED BY THE BIDDERS ALONG WITH THE TECHNICAL BIDS, AND ALSO THE BAGS WHICH WILL BE FINALLY MANUFACTURED AND DELIVERED SHALL/ MUSTMATCH (INCLUDING THE COLOURS/ SHADES AND TONES OF THE FABRIC, THAT OF THE LOGO, ETC.) WITH THE **APPROVED REFERENCE SAMPLE OF THE BAG** THAT HAS BEEN **KEPT ON PUBLIC DISPLAY** AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION AT KARIGARI BHAWAN, ROOM NO. 009, B/7, ACTION AREA III, RAJARHAT, NEW TOWN, KOLKATA 700160.

SWATCH OF THE APPROVED REFERENCE SAMPLE OF **FABRIC** MAY BE COLLECTED FROM THE SAME OFFICE.



FRONT VIEW

IMPORTANT NOTE: THE ABOVE PICTURE/ IMAGE MAY NOT REVEAL THE TRUE COLOURS/ SHADES AND THE EXACT TONE, AND ALSO THE LOOK AND FEEL OF THE REFERENCE SAMPLE OF THE BAG AS APPROVED BY THE COMPETENT AUTHORITY IN THE GOVERNMENT OF WEST BENGAL.

THE SAMPLES SUBMITTED BY THE BIDDERS ALONG WITH THE TECHNICAL BIDS, AND ALSO THE BAGS WHICH WILL BE FINALLY MANUFACTURED AND DELIVERED SHALL/ MUSTMATCH (INCLUDING THE COLOURS/ SHADES AND TONES OF THE FABRIC, THAT OF THE LOGO, ETC.) WITH THE **APPROVED REFERENCE SAMPLE OF THE BAG** THAT HAS BEEN **KEPT ON PUBLIC DISPLAY** AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION AT KARIGARI BHAWAN, ROOM NO. 009, B/7, ACTION AREA III, RAJARHAT, NEW TOWN, KOLKATA 700160.

SWATCH OF THE APPROVED REFERENCE SAMPLE OF **FABRIC** MAY BE COLLECTED FROM THE SAME OFFICE.



REAR VIEW

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THE SAMPLES SUBMITTED BY THE BIDDERS ALONG WITH THE TECHNICAL BIDS, AND ALSO THE BAGS WHICH WILL BE FINALLY MANUFACTURED AND DELIVERED SHALL/ MUSTMATCH (INCLUDING THE COLOURS/ SHADES AND TONES OF THE FABRIC, THAT OF THE LOGO, ETC.) WITH THE **APPROVED REFERENCE SAMPLE OF THE BAG** THAT HAS BEEN **KEPT ON PUBLIC DISPLAY** AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION AT KARIGARI BHAWAN, ROOM NO. 009, B/7, ACTION AREA III, RAJARHAT, NEW TOWN, KOLKATA 700160.

SWATCH OF THE APPROVED REFERENCE SAMPLE OF **FABRIC** MAY BE COLLECTED FROM THE SAME OFFICE.



SIDE VIEW - 1

IMPORTANT NOTE: THE ABOVE PICTURE/ IMAGE MAY NOT REVEAL THE TRUE COLOURS/ SHADES AND THE EXACT TONE, AND ALSO THE LOOK AND FEEL OF THE REFERENCE SAMPLE OF THE BAG AS APPROVED BY THE COMPETENT AUTHORITY IN THE GOVERNMENT OF WEST BENGAL.

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SWATCH OF THE APPROVED REFERENCE SAMPLE OF **FABRIC** MAY BE COLLECTED FROM THE SAME OFFICE.



SIDE VIEW - 2

IMPORTANT NOTE: THE ABOVE PICTURE/ IMAGE MAY NOT REVEAL THE TRUE COLOURS/SHADES AND THE EXACT TONE, AND ALSO THE LOOK AND FEEL OF THE REFERENCE SAMPLE OF THE BAG AS APPROVED BY THE COMPETENT AUTHORITY IN THE GOVERNMENT OF WEST BENGAL.

THE SAMPLES SUBMITTED BY THE BIDDERS ALONG WITH THE TECHNICAL BIDS, AND ALSO THE BAGS WHICH WILL BE FINALLY MANUFACTURED AND DELIVERED SHALL/ MUST MATCH (INCLUDING THE COLOURS/ SHADES AND TONES OF THE FABRIC, THAT OF THE LOGO, ETC.) WITH THE **APPROVED REFERENCE SAMPLE OF THE BAG** THAT HAS BEEN **KEPT ON PUBLIC DISPLAY** AT THE OFFICE OF BISWA BANGLA MARKETING CORPORATION AT KARIGARI BHAWAN, ROOM NO. 009, B/7, ACTION AREA III, RAJARHAT, NEW TOWN, KOLKATA 700160.

SWATCH OF THE APPROVED REFERENCE SAMPLE OF **FABRIC** MAY BE COLLECTED FROM THE SAME OFFICE.

ANNEXURE – I

DELIVERY SCHEDULE

Tranches	Period	Minimum supply to be made
1st Tranche	To be delivered STRICTLY by 25 August 2025.	40% of the total Goods to be supplied
2nd Tranche	STRICTLY by 18 September 2025.	100% of the total Goods to be supplied

Delivery of the entire Goods to be supplied in terms of this Agreement shall have to be completed within the period mentioned above provided that in case of imposition of any restriction, BBMCL may in its sole discretion decide not to distribute School Bags in terms of this Agreement during any period and inform the Supplier accordingly in writing. Upon withdrawal of such restriction, BBMCL shall inform the Supplier in writing to continue and/or re-commence supply of the Goods to be supplied. In such a situation, the delivery period shall be extended for the period when such restriction is in force.

Annexure-II

Application Format for supply of School Bags for School Education Department, Government of West Bengal

Sl. No.	Particulars		Remarks
1.	Name of the school bag manufacturing unit		
2.	Complete address of the school bag manufacturing unit		
3.	Date of Incorporation		
4.	Registration No. of the SSI/MSME Unit		Attach self attested copy
5.	PAN		Attach self attested copy
6.	GST Registration No. (if applicable)		Attach self attested copy
7.	Trade License Registration No.		Attach self attested copy
8.	Profession Tax Registration No.		Attach self attested copy
9.	Production Capacity per month		Attach a self declaration
10.	Turnover of the last 5 financial years or from the date of establishment, whichever is later		Attach a self declaration
11.	Name, Address, and contact number of the Owner		
12.	Name, address and contact number of the partners, if any		
13.	Undertaking that the rate shall remain valid for a period of 12 months		

I undertake that the above stated information is true to the best of my/our knowledge and in case of any false information I/we are liable to legal consequence and the order shall be cancelled.

I also understand that the decision on allotment of quantity under promotional orders is conditional to my meeting the quality standards in the sample to be supplied to BBMCL, and also on the verification by the competent authority of my production capacity and financial strength.

I also undertake to supply the quantity ordered at the L1 discovered rate which will be informed to me by the authority.

Date: _____ **Name & Full Signature and stamp of the Applicant(s)** _____

if the form is not complete in any respect, it shall be liable to be rejected.